

To: Councillor Ivan Henderson, Portfolio Holder for Economic Growth, Regeneration & Tourism

From: Rebecca Bromley, Project Manager

Cc: Lee Heley, Corporate Director, Place and Economy

Cc: Mike Carran, Assistant Director, Economic Growth & Leisure

Cc: Gaurav Sarin, Programme Manager

Cc: Samantha Jones, Regeneration Programme Manager

Cc: Emma Twine, Project Manager

Date: 5th August 2024

Dear Councillor Henderson,

Levelling Up Fund and Capital Regeneration Projects Consultant and Survey Appointments: Heritage Consultancy, Parking Stress Surveys

This letter follows a Cabinet report dated 6 October 2023, titled 'Levelling Up Fund and Capital Regeneration Projects - Progressing the Projects to Planning Permission'. As part of that report, Cabinet delegated authority to the Corporate Director Place and Economy in consultation with the Portfolio Holder for Economic Growth, Regeneration and Tourism to procure appropriate resources and commission a project team to carry out the associated work including for the design briefs.

The procurement process has now been completed for the Heritage Consultant and Parking Stress Surveys, which were flagged as scheme requirements in the project kick off meetings for Carnarvon Terrace and Homes in Dovercourt, held on 10th and 12th June respectively.

The successful suppliers for these services are Babergh and Mid Suffolk District Council for the delivery of Heritage Statements for the Carnarvon Terrace project which is being delivered as part of the wider Clacton Civic Quarter Levelling Up Fund scheme, and for the Homes in Dovercourt project, which is being delivered as part of the Dovercourt Town Centre Improvement Corridor scheme, and Aval Consulting Group (company registration number 11922039) for the provision of Parking Stress Surveys for the same two projects.

The Heritage Statements will have a total cost of £8,150 plus VAT.

The Parking Stress Surveys will have a total cost of £5,000 plus VAT.

If you could, by way of a completed form (below) or by return email, indicate your agreement to the continued commissioning of the project team in relation to this decision, I would be most grateful. Please do not hesitate to get in touch with me to discuss any aspect further before granting your consent on the above.

Kind regards,

Rebecca Bromley

Project Manager

Tendring District Council

Email: rbromley@tendringdc.gov.uk

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Cc: Emma Twine, Project Manager

Date: _____

Dear Rebecca,

Levelling Up Fund and Capital Regeneration Projects: Design Team Appointments

Thank you for your memorandum dated 5th August 2024 requesting approval of the appointment of Babergh and Mid Suffolk District Council for the delivery of Heritage Statements for the Carnarvon Terrace project which is being delivered as part of the wider Clacton Civic Quarter Levelling Up Fund scheme, and for the Homes in Dovercourt project, which is being delivered as part of the Dovercourt Town Centre Improvement Corridor scheme, and Aval Consulting Group (company registration number 11922039) for the provision of Parking Stress Surveys for the same two projects.

I agree/ do not agree with the appointments outlined above.

Kind regards,

Cllr Ivan Henderson

Deputy Leader of the Council, Portfolio Holder for Economic Growth, Regeneration & Tourism